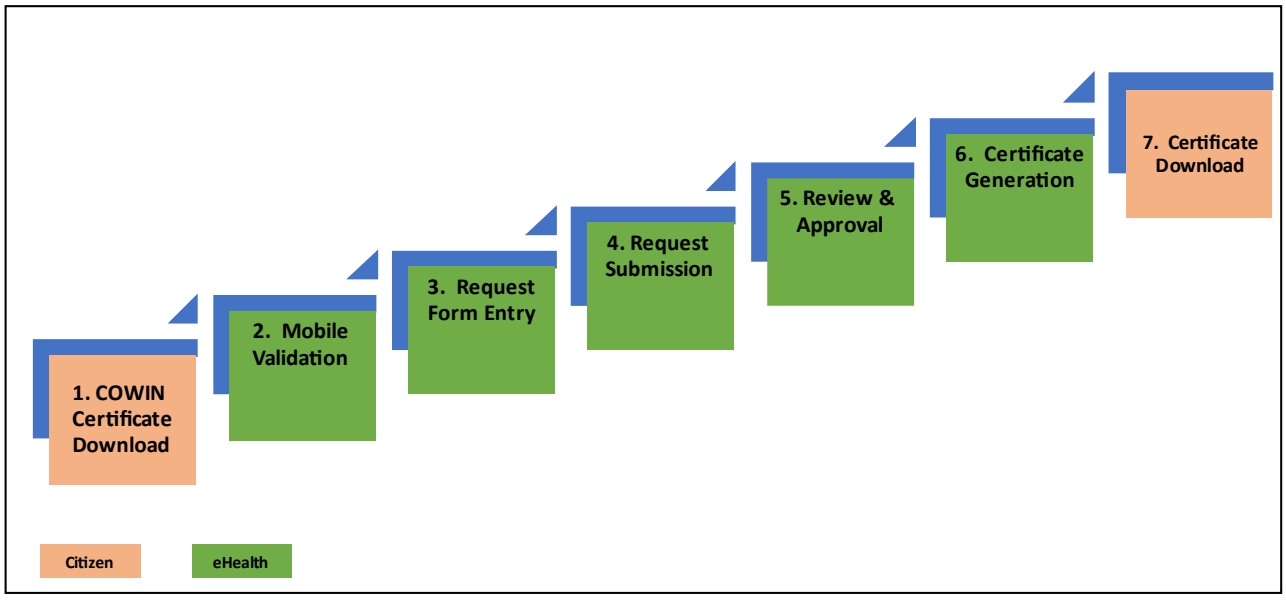
USER MANUAL
FOR
COVID-19 VACCINATION CERTIFICATE REQUEST

1. Overview

Citizen going abroad who needs vaccination certificate from Government of Kerala can raise request through this new option. Citizens have to fill the request form and upload related documents and submit. These request forms will be verified by the district teams and will be approved or rejected. If approved, vaccination certificate could be downloaded from same portal.

2. Process Flow



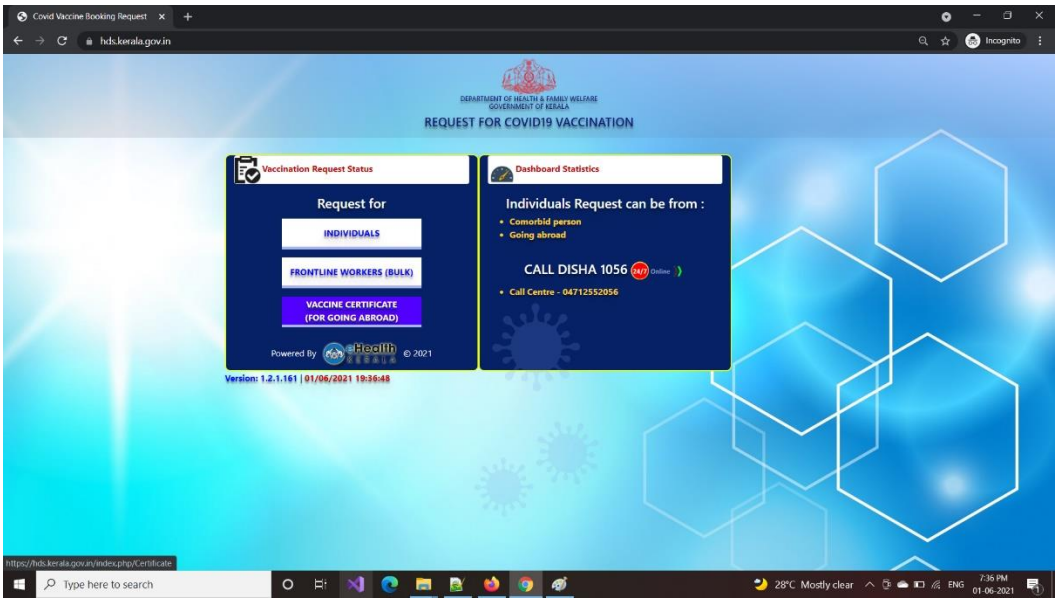
1. Citizen going abroad have to download the certificate from COWIN which is available if vaccinations are taken.
2. eHealth request form will be filled and required documents will be uploaded.
3. Citizen can request for dose 1 and dose 2 certificate.
4. District team will verify request details and the documents and will approve or reject the request.
5. Certificate will be downloaded by citizen from portal, if approved.

3. Pre-requisites

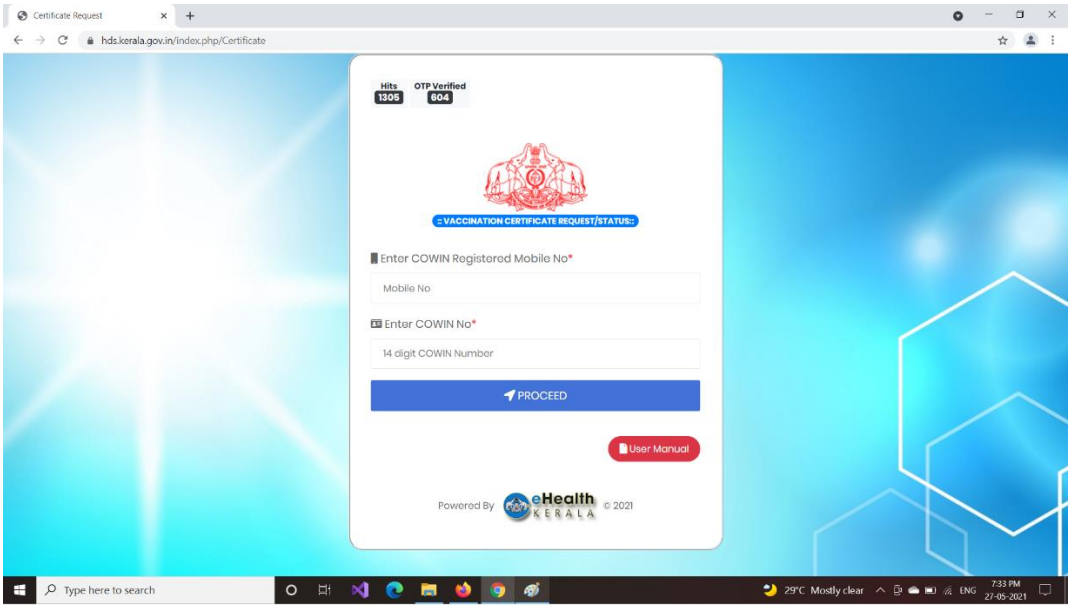
1. COWIN Vaccination Certificate
2. Travel documents like Passport, Visa, Admission Letter from a Foreign University, Offer Letter, Work Permit, Permanent Residency Certificate etc. of foreign countries as the case may be.

4. Covid-19 Vaccination Certificate Request

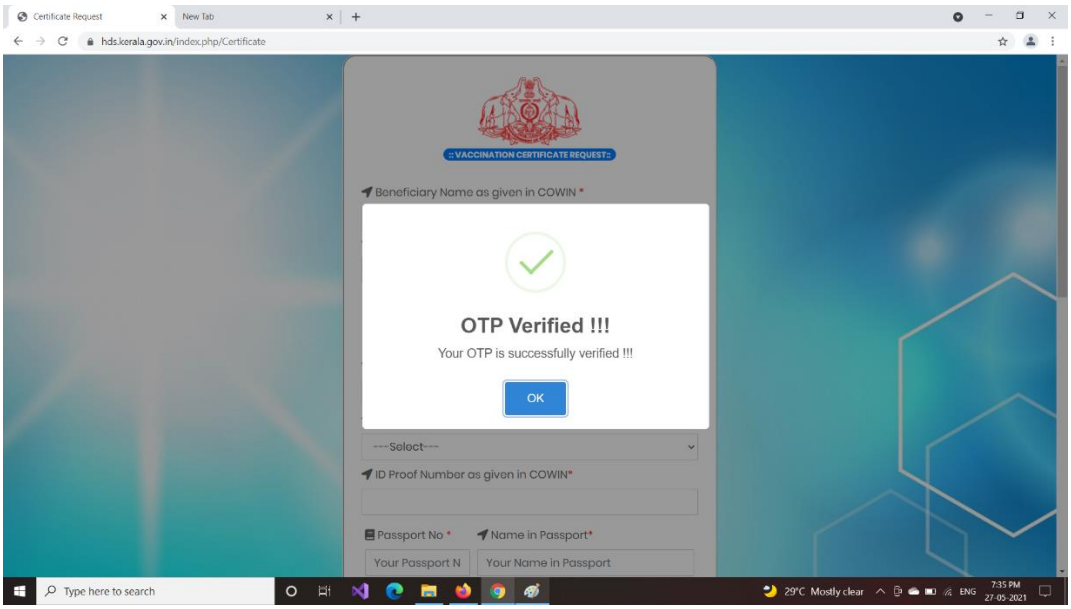
1. Type below URL in any browser in your computer.
   https://covid19.kerala.gov.in/vaccine/
2. Select “VACCINE CERTIFICATE (FOR GOING ABROAD)” option.



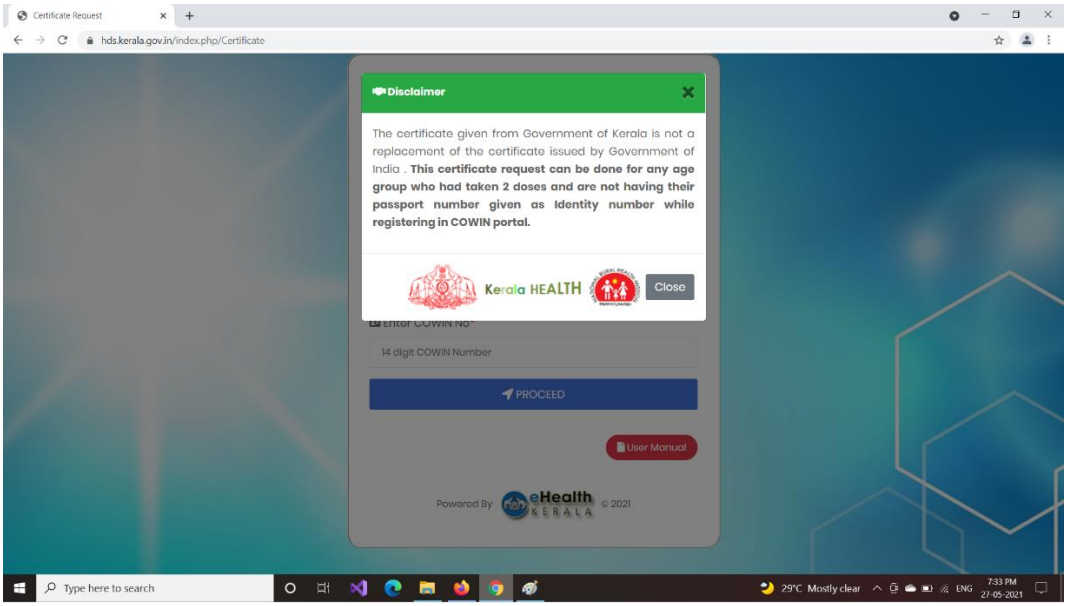
3. Enter COWIN registered mobile number and COWIN registration number.



4. Enter OTP and Validate

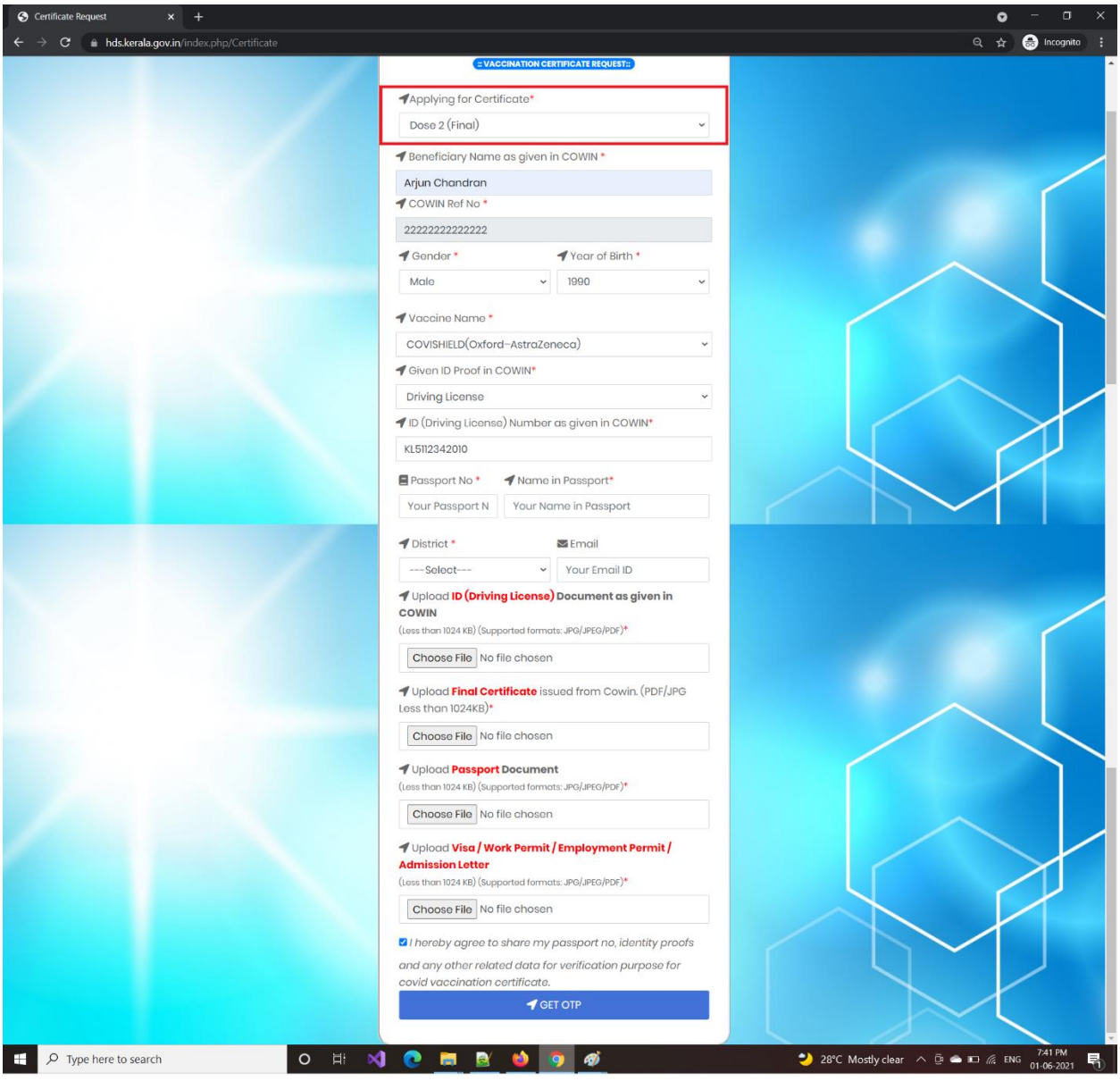


5. If successfully validated, you will get the below screen.

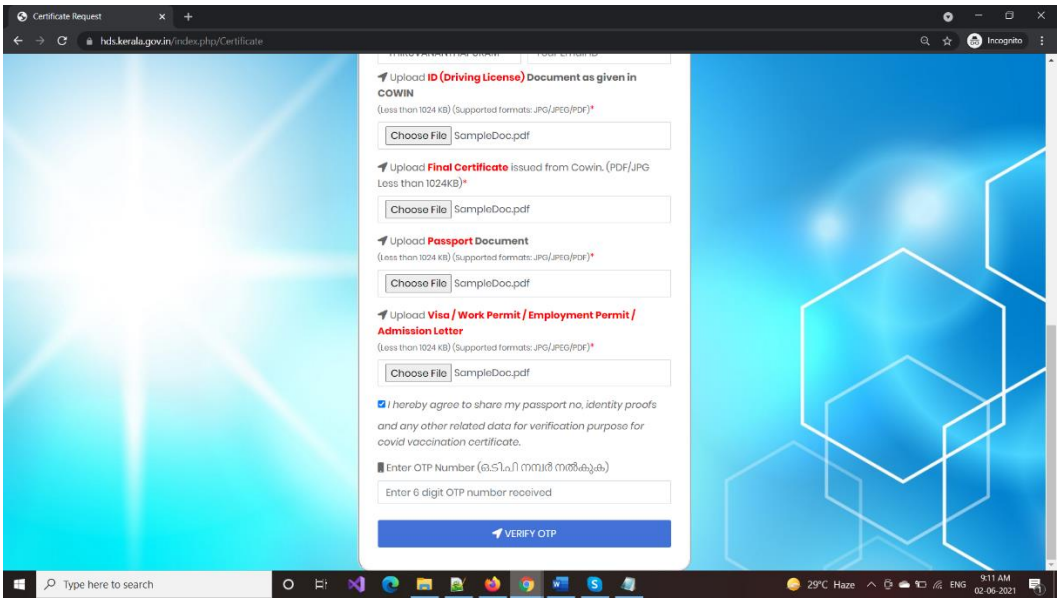


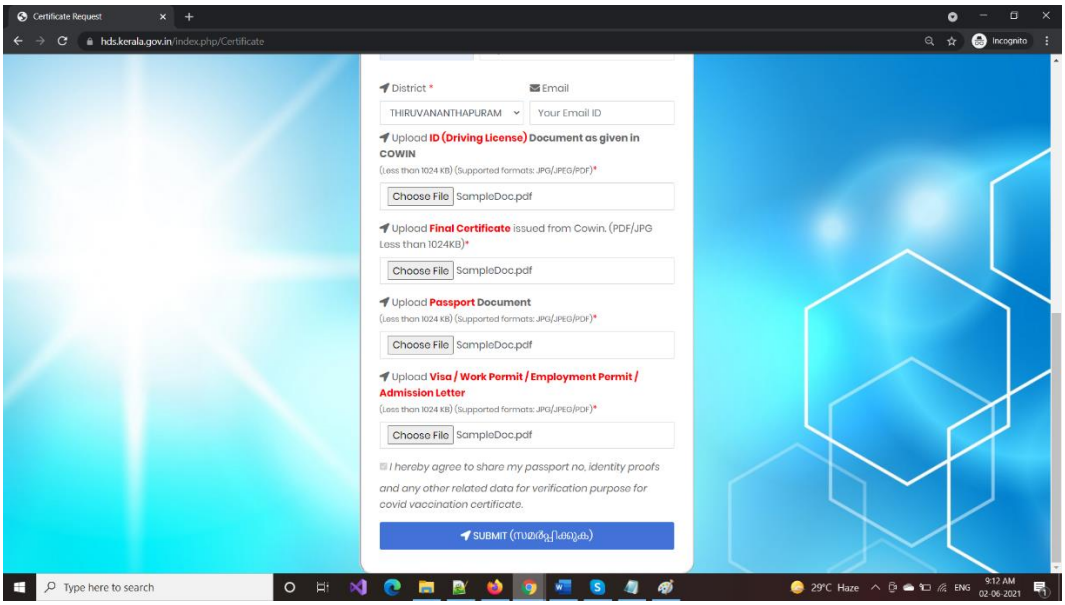
6. Read the direction and click the close button.
7. Fill request form
    a. Select the dose for which certificate is required.
    b. Enter name as in COWIN.
    c. Enter COWIN Ref ID
    d. Select gender and year of birth.
    e. Select the name of vaccine administered to you as in COWIN Certificate.
    f. Select the ID proof as mentioned in COWIN.

g. Enter the ID Proof No
h. Enter Passport Number and Name as in Passport.
i. Enter your district and email id.
j. Upload the ID Proof (as selected in (b) above)
k. Upload your COWIN certificate, downloaded from https://selfregistration.cowin.gov.in
l. Upload relevant pages of Passport as a single document
m. Upload Travel documents like Passport, Visa, Admission Letter, Offer Letter, Employment Letter, Work Permit, Permanent Residency Certificate etc. of foreign countries as the case may be.
n. Click Get OTP.

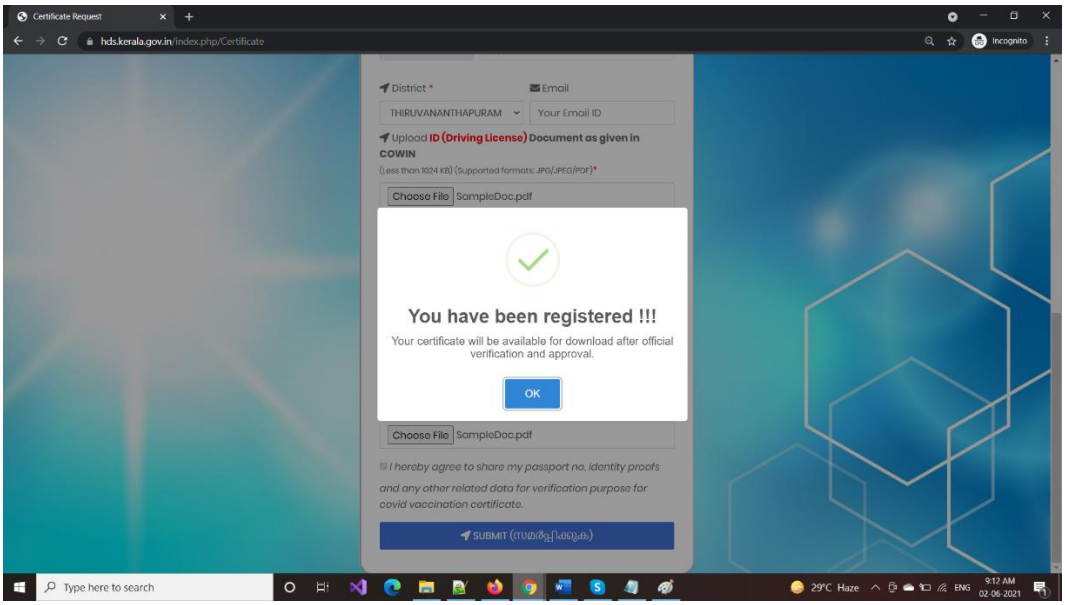


8. Once OTP is verified successfully, request submit button will be enabled for submission.



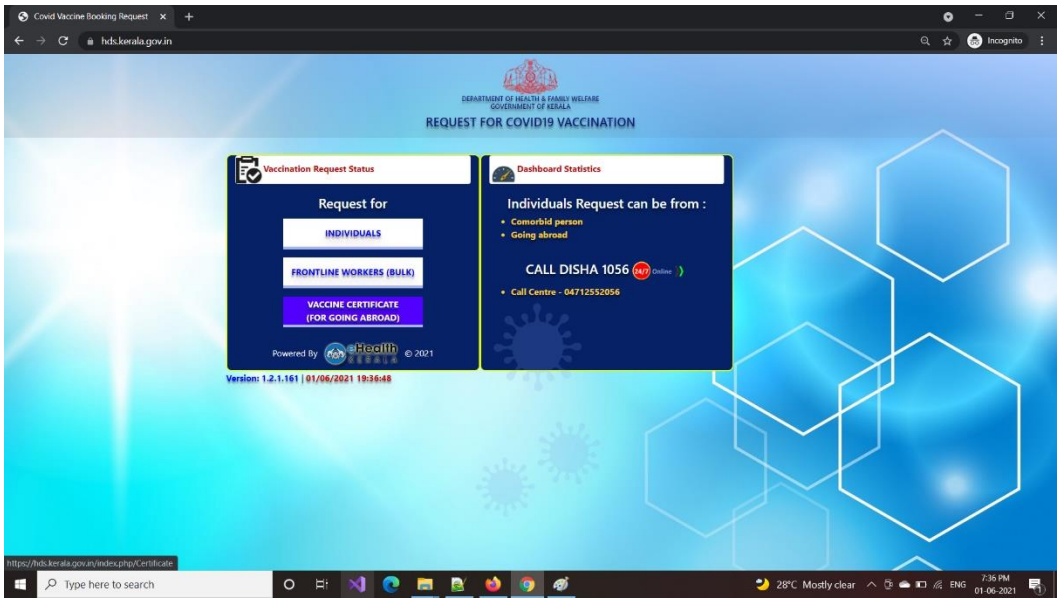


9. After clicking the submit button, Your application will be submitted and registered.

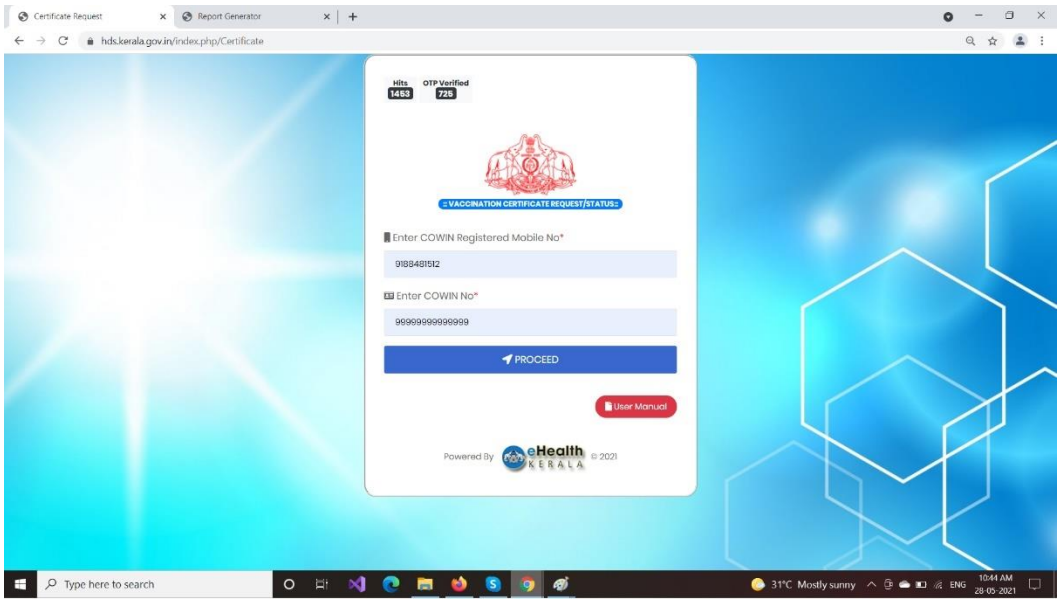


5. Covid-19 Vaccination Certificate Download

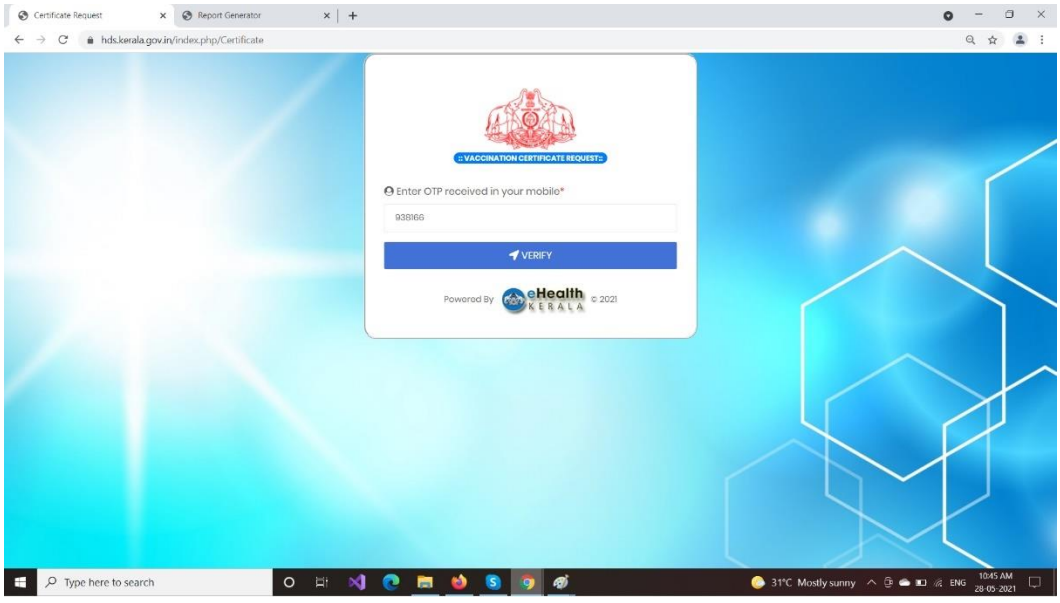
- Once the certificate request is approved / rejected after official verification an SMS will be send to the registered mobile number mentioning the status of the application. If approved it could be downloaded after login using mobile number and COWIN number

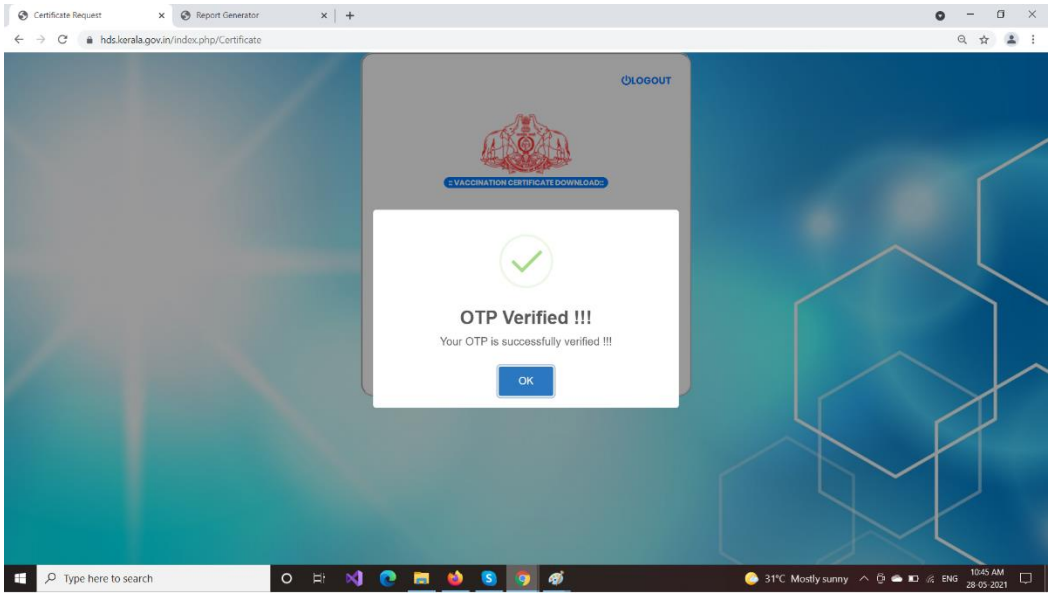


- Enter mobile number and COWIN reference number.

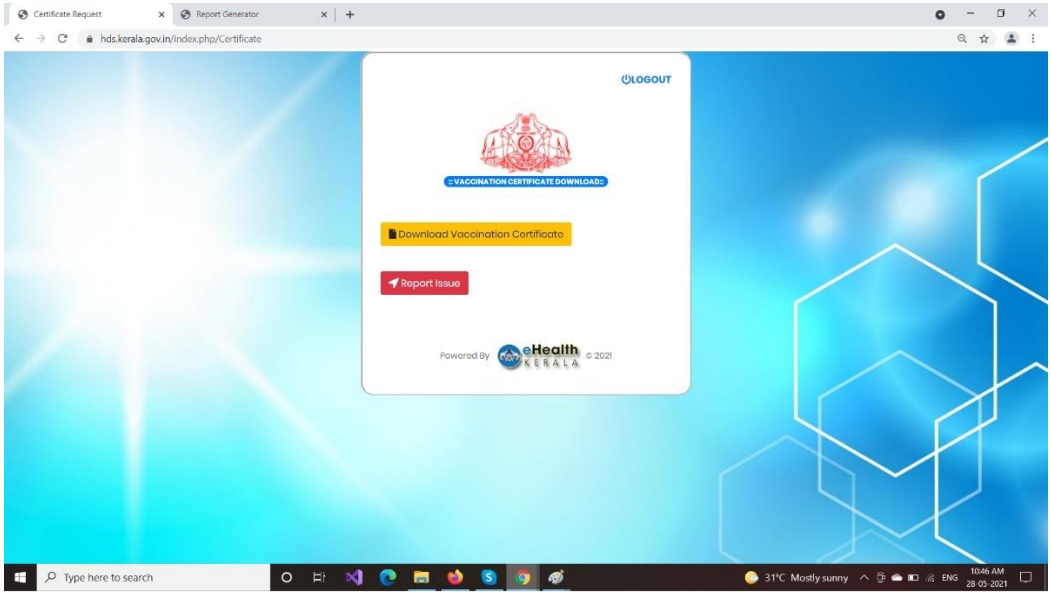


- Verify the OTP received.

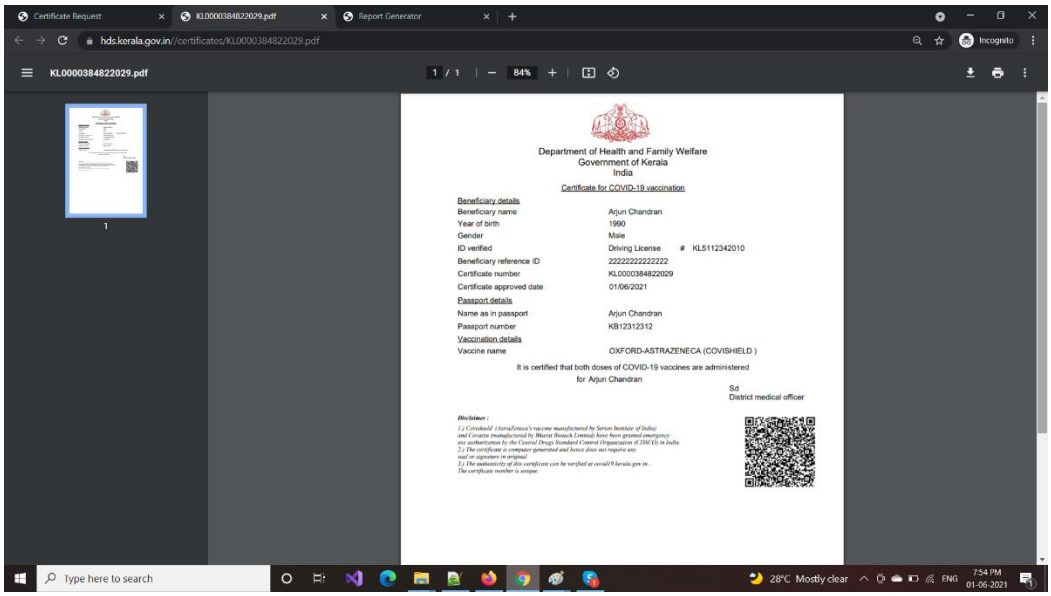




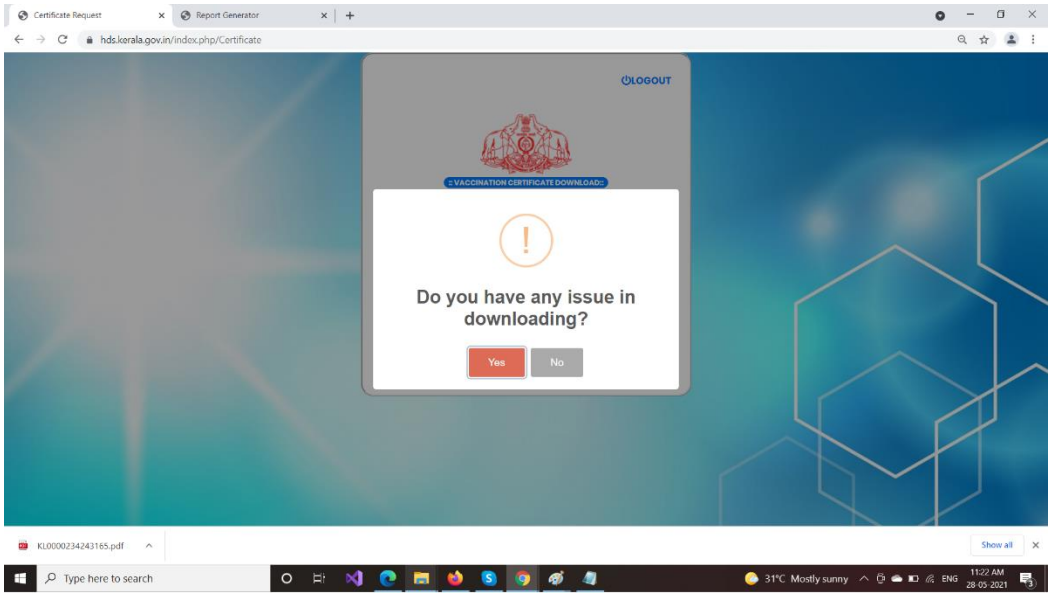
- After OTP verification citizen can download the certificate from the download certificate button.

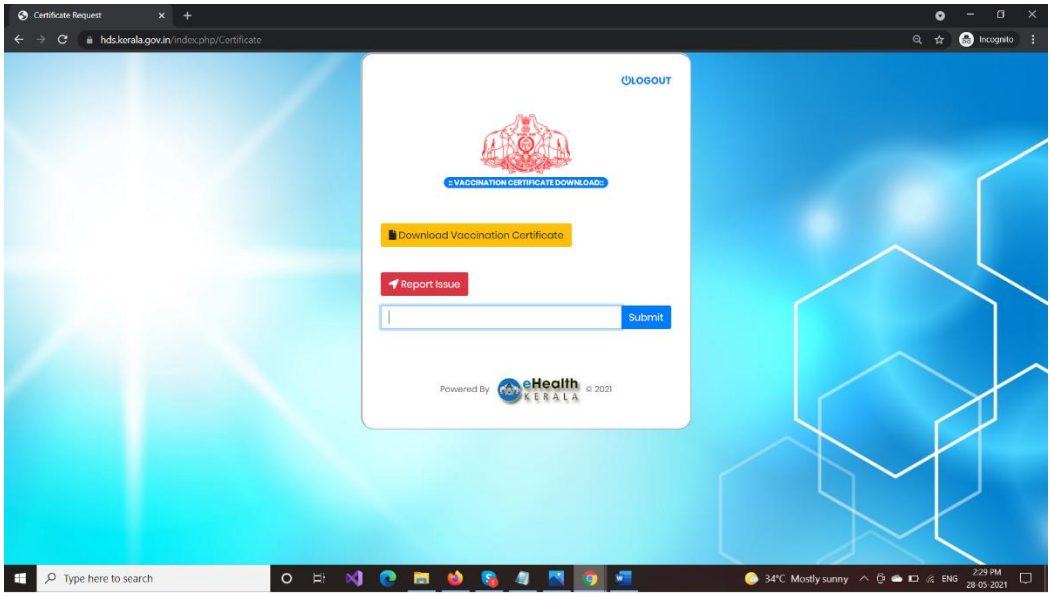


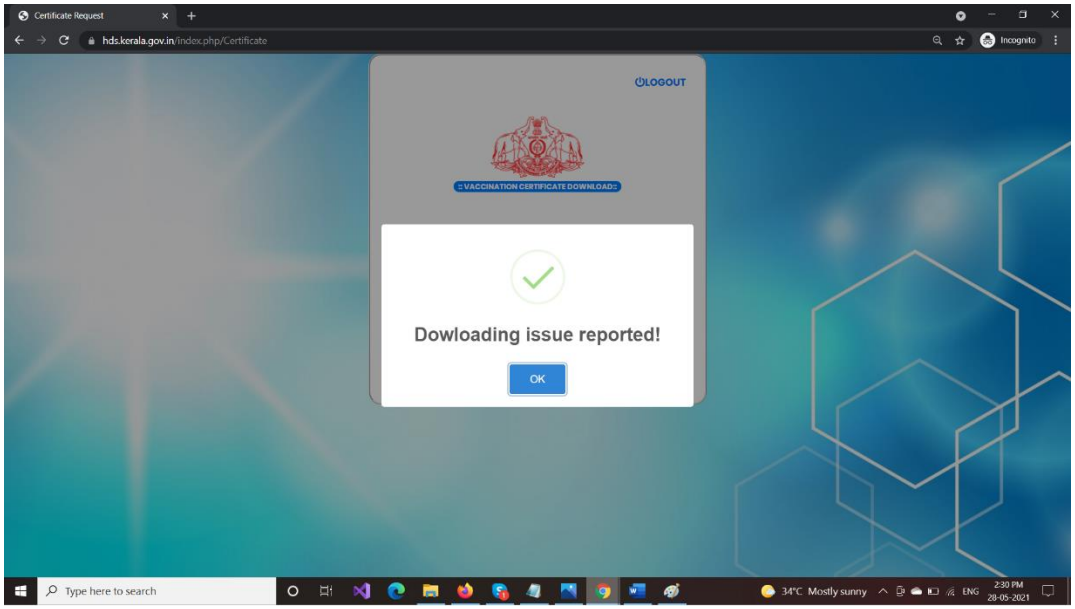
Certificate Format



- If citizen is not able to download the certificate, he/she can mark as “Report Issue”.
- Citizen can enter the faces issue as brief comment and submit.




Certificate Request
hds.kerala.gov.in/index.php/Certificate
Incognito
LOGOUT
:: VACCINATION CERTIFICATE DOWNLOAD ::
Download Vaccination Certificate
Report Issue
Submit
Powered By eHealth KERALA © 2021
Type here to search
34°C Mostly sunny
ENG
2:29 PM
28-05-2021


Certificate Request
hds.kerala.gov.in/index.php/Certificate
Incognito
LOGOUT
:: VACCINATION CERTIFICATE DOWNLOAD ::
Dowloading issue reported!
OK
Type here to search
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ENG
2:30 PM
28-05-2021